



Internal Services Agency  
 Clerk/Recorder Department

Terry Schutten, County Executive  
 Mark Norris, Agency Administrator

Frederick B. Garcia  
 County Clerk/Recorder

**County of Sacramento**

**County Recorder — Revised Fee Schedule  
 Effective January 1, 2009**

Adjusted fee amounts are denoted with asterisks (\*) and highlighted.

**A. PAYMENT OF FEES**

1. Fees may be paid by cash, cashier's check, certified check, personal check, or money order.
2. The Clerk/Recorder shall not record any instrument, file any paper or notice, furnish and copy, or render any service connected with this office until the fees prescribed by law are, if demanded, paid or tendered. (GC 6100)

**B. RECORDING AND FILED DOCUMENT FEES**

**1. Basic Recording Fees** (with certain exceptions)

- a) Documents not paying a Documentary Transfer Tax (if all pages are 8-½" x 11")
 

First page/title .....	\$ 11.00
Each additional page .....	\$ 3.00
Each additional title.....	\$ 11.00
If not 8-½" x 11", add per page .....	\$ 3.00
- b) Documents paying a Documentary Transfer Tax (if all pages are 8-½" x 11")
 

First page/title .....	\$ 9.00
Each additional page .....	\$ 3.00
Each additional title.....	\$ 9.00
If not 8-½" x 11", add per page .....	\$ 3.00
- c) Release of Governmental Lien

Per lien released.....	\$ 15.00
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**2. Additions to Basic Recording Fees**

- a) Portion of document more or less than 8-½" x 11" [GC 27361(a)(2)] + \$ 3.00
  - Surcharge applies for each page of document if any page is not 8-½" x 11"
  - Maximum size recordable is 8-½" x 14"
- b) Involuntary Lien Notification, per judgment debtor/owner (GC 27387) ..... + \$ **10.00\***
  - For abstracts of judgment, mechanic's or homeowners association liens, etc.
- c) Documentary Transfer Tax (R&TC 11911)  
 Imposed on each deed, instrument, or writing by which any lands, tenements, or other realty sold within the County shall be granted, assigned, transferred, or otherwise conveyed to, or vested in, the purchaser or purchasers, or any other person or persons by his or their direction. The tax is at the rate of \$0.55 for each \$500.00 or fractional part thereof, when the net consideration or value of the property exceeds \$100.00 exclusive of the value of any lien or encumbrance remaining thereof at the time of sale

— SEE PAGE 2 FOR ADDITIONAL FEES —

**Additions to Basic Recording Fees** (continued)

- d) **Documentary Transfer Tax** (R&TC 11911)  
Imposed on each deed, instrument, or writing by which any lands, tenements, or other realty sold within the County shall be granted, assigned, transferred, or otherwise conveyed to, or vested in, the purchaser or purchasers, or any other person or persons by his or their direction. The tax is at the rate of \$0.55 for each \$500.00 or fractional part thereof, when the net consideration or value of the property exceeds \$100.00 exclusive of the value of any lien or encumbrance remaining thereof at the time of sale
- e) **Indexing of More than 10 Names** (GC 27361.8)  
Each group of 10 names (or fraction) after the initial 10 names + \$ 1.00
- f) **Documents Requiring Additional Indexing** (GC 27361.2)  
Any instrument containing reference to more than one previously recorded document requires additional indexing. The first cross-reference is included in the recording fee.  
Per each additional reference ..... + \$ 1.00
- g) **Penalty Print** (GC 27361)  
More than 9 lines per vertical inch or 22 characters per horizontal inch  
Per page ..... + \$ 1.00

**3. Filed Document Fees**

- a) Contract agreements, contracts, plans and specifications (GC 27380)..... \$ 7.00
- b) Maps (subdivision, parcel, survey and assessment) (GC 27372 and 27361.4)  
First page..... \$ 25.00\*  
Each subsequent page..... \$ 18.00\*
- c) Preliminary 20-Day Notice (GC 27361.9 and Sacramento County Code) ..... \$ 28.00\*
- d) Financing statements (UCC-1, -3, -5), process server bonds, and photocopier bonds are recorded; therefore, the basic recording fees apply.

**C. RECORDED DOCUMENT COPY FEES** (GC 27366 & County Resolution 93-1566)

- First page..... \$ 12.00\*
- Each subsequent page..... \$ 2.00
- Certification per document ..... \$ 1.00
- Self-service uncertified copies (flat fee per page) ..... \$ 1.00

**1. Conformed (Accommodation) Copies**

Copies of documents to be recorded which are provided by the customer will be conformed with the date accepted for recording for **No Fee**. Copies submitted through the mail will be conformed and returned if a self-addressed stamped envelope is provided.

**2. Vital Statistics Records Fees (Certified)** (Health & Safety Code 10605)

- Birth..... \$ 17.00
- Death ..... \$ 12.00
- Marriage..... \$ 13.00
- Confidential Marriage..... \$ 13.00

**3. Certificate of Search Fee** (GC 27369 and Health & Safety Code 10606)

Certificate of Search is issued when a record cannot be located. The fee is the same as the copy fee.

Note: A search of the Public Vital Statistics Microfiche Indexes by the applicant is **No Fee**.